

# Short Instructions on Migration

## 1. Preparation

### Administrator

Check if you fulfill the technical requirements for migration as described in the manual.



Warning: The migration is irreversible.

### WissIntra Responsible

Observe all notes concerning the migration before you start the migration.

Check if all users have valid and unique e-mail addresses.

Check the files in the template directory.

Generate a dummy user and an e-mail address.

Complete all release workflows.



If you haven't installed the current WissIntra® 6.3 version, you need to update it. If you have installed the SMB version, for example provide your database for us at least one day in advance before migration.

## 2. Carrying out Migration

### Administrator

Install WissIntra® NG.

Start migration with the tool.

**Migrationtool (only for nerds)**

Database server: sv-231

Database name: WissIntra63

Database user: userwi

Database password: \*\*\*\*\*

WissIntra NG URL: http://sv-232/WissIntra7/

WissIntra user: admin

WissIntra password: \*\*\*\*\*

Dummy user mail: ServiceDesk@WissIntra.de

Action	Migrated	Complete	Open errors	Corrected err..
Migrate documents	17	17	0	0
Migrate locations	2	2	0	0
Migrate functions	5	5	0	4
Migrate users	13	13	0	12
Migrate guidelines	1	1	0	5
Migrate processes	22	36	0	52
Migrate audits	0	0	0	0
Migrate actions	0	0	0	0

Start Migration

Send Password E-mails

### 3. Action after Migration

#### WissIntra Responsible

Check the migration.

Check the data.

Generate the roles in WissIntra® NG.

Assign roles to the users in WissIntra® NG.

#### Administrator

Define the settings for e-mail notifications for e-mails in WissIntra® NG.

Senden Password E-Mails to all users via the migration tool.