



## **Order for use of service desk expenses**

**Company name:**

**Name:**

We commission our IT service provider \_\_\_\_\_ or  
employee \_\_\_\_\_ to contact the WissIntra service desk.

The resulting costs are deducted from the support contingent of our company (according to the scope of the WissIntra Service Level Agreements – SLA's). If the consultation exceeds the contingent, costs of 80€/hour will be charged. The authorization to contact is limited to one request.

date, place  
stamp

.....  
signature representative